



AGENDA ITEM NO. 10

St George Neighbourhood Partnership Tuesday 25th June 2013

Title: St George s NP AGM report

Report of: Abdulrazak Dahir, Area Co-ordinator

RECOMMENDATIONS

1. To confirm the NP membership and decide on the chairing arrangements for 2013-14
2. To confirm the NC and NP terms of ref and the NC financial operating framework.
3. To note the devolved budgets and influence on services
4. To agree the meeting schedule including subgroups and forums
5. To note the financial statement and expenditure from 2012-13
6. To note the dates for updating the NP action plan and communications plan

1. Membership and chairing arrangements

- 1.2 Each neighbourhood partnership comprises
 - (a) the Neighbourhood Committee of councillors for each of the wards which make up the Partnership (who serve for their term of elected office)
 - (b) local resident representatives who are chosen by nomination/ election
 - (c) representatives of local organisations and services

See appendix 1 for the full membership of the St George s NP:

- 1.3 The chairing arrangements for St George s NP for 2013-14 will be determined at the NP meeting on Tuesday 25th June 2013.

2. Terms of Reference and Financial Operating Framework

2.1 The Neighbourhood Committee and Neighbourhood Partnership terms of reference remain the same as 2012-13, but will be reviewed this year as part of the NP review (see agenda item 6). The NC and NP terms of reference are available from the Area Co-ordinator.

2.2 The financial operating framework for the NC remains the same as 2012/13 and is available from the Area Co-ordinator.

3. Devolved budgets and influence on services 2013-14

3.1 The St George s NP devolved budgets are:

Budget	2013-14 budget	Amount carried forward (unallocated)	Total
Highways: Carriageway maintenance budget	£10,725	£0	£10,725
Highways: Footpath maintenance budget	TBC	£0.00	TBC
Local traffic schemes budget	£17,147	£15,431.03	£32,578.03
Wellbeing budget	£20,000	(3,528.41)	£16,471.59
Clean and Green budget	£1,500	25	£1,525
S106 budgets Transport	0.00*	£70,629.52	£70,629.52
S106 budgets Parks	£6,716.09**	£121,774.69	£128,490.78
Community Infrastructure Levy	Not yet known	-	-

Notes:

* No new Section 106 came online.

** This is a new Section 106 for Parks received from the development of the Lord Rodney, 47 Two Mile Hill. The purpose is for the provision of tree planting replacement in the vicinity.

3.2 The St George s NP currently has influence on the following services:

- Influence on BCC Neighbourhood Officers and PCSOs through Neighbourhood Working priorities
- Influence on the council's waste and street cleaning contract.

- Influence on the council's grounds maintenance service
- Parks Investment Plan Prioritisation

3.3 Further devolution and influence will be explored this year as part of the NP review (see agenda item 6).

4. Meeting schedule 2013-14

See appendix 2 for NP and NF meeting schedule and appendix 3 for the NP subgroup meetings.

5. Financial statement 2012-13

See appendix 4 for the Financial Statement for 2012-13 expenditure of the St George s NP.

6. NP priorities, action plan, communications plan

6.1 The St George s Neighbourhood Partnership has an action plan which sets out the work of the NP. The action plan will also contain the priorities for Neighbourhood Working for 2013-14. The St George s NP action plan is due to be updated once the NWG priorities are approved, see agenda item 7.

6.2 The St George s NP has a communications plan, which sets out the community outreach and communications work that will take place in order to promote, encourage involvement and engage local people with the work of the NP. It is hereby asked for the NP Board to approve the complete Communication & Engagement Plan (see appendix 5).



St George Neighbourhood Partnership

Membership for 2013/14 (To be approved on 25/06/2013)

The St George Neighbourhood Partnership consist of:

- 4 X local councillors forming the Neighbourhood Partnership Committee (NC).
- 6 X independent resident representatives (3 X per ward)
- 6 X local community/voluntary organisations and faith communities
- 2 X young people
- 2 X local businesses
- 1 X Equalities

	Who	N0	Name	
A	Ward Councillors			
1	2 X St George West	2	Cllr Ron Stone (Chair)	31/05/16
2			Cllr Peter Hammond	31/05/15
3	2 X St George East	2	Cllr Fabian Breckels	31/05/15
4			Cllr Steve Pearce	31/05/16
B	Resident representatives			
5	3 X St George West	3	Philip Bird	June 14
6			Pete Franklin	June 14
7			Vacant	
8	3 X St George East	3	Judith Price	June 13
9			Michael Deadman	June 13
10			Laura Gosling	June 14
C	Equality reps			
11	2 X Young Peoples rep	1	Alex Wingrove	June 14
12		?	Vacant	
13	1 X Bristol Equalities Representative	1	Margaret Grey	June 14
D	Community/voluntary & faith communities			
13	1 X Friends of Troopers Hill	1	Rob Acton-Campbell	June 14
14	1 X Kensington Rd Residents Association & NW	1	Grenville Johnson	June 14
15	1 X Meadowvale Community Association	1	Fiona Russell	June 14
16	1 X Church Rd Action Group	1	Richard Curtis	June 14
17	1 X St George West Community First Panel	1	Susan Acton-Campbell	June 14
18	1 X Other Community/voluntary	0	Vacant	N/A
E	Local businesses			
19	2 X local business	0	Vacant	
20		0	Vacant	
Total voting members		17?		

F	Officers (non-voting)			
21	Area Co-ordinator	1	Abdul Razak Dahir	N/A
22	Neighbourhood Police Inspector	1	Insp. Simon Dewfall	N/A
23	Fire and Rescue	1	Chris Bailes	N/A
24	Bristol NHS	0		<i>Awaiting</i>
25	Children & Y People partnership	1	Jimmy Taylor	N/A
26	Democratic Services	1	Ruth Kenrick	N/A
	Total non voting members	5		
	Total	22		



**St George Neighbourhood Partnership
Meeting schedules for 2013/14**

St George Neighbourhood Forum meetings				
N0	Date	Venue	Confirmed	Time
1	Tuesday 20/8/13	The Beehive Centre, Stretford Rd, BS5 7AW	Yes	7pm
2	Tuesday 12/11/13	Summerhill Methodist Church, 5 Air Balloon Rd, BS5 8LB	Yes	7pm
3	Tuesday 11/2/14	The Beehive Centre, Stretford Rd, BS5 7AW	Yes	7pm
4	Tuesday 13/5/14	Summerhill Methodist Church, 5 Air Balloon Rd, BS5 8LB	Yes	7pm

St George Neighbourhood Partnership meetings				
N0	Date	Venue	Confirmed	Time
1	Tuesday 17/9/13	Summerhill Methodist Church, 5 Air Balloon Rd, BS5 8LB	TBC	7pm
2	Tuesday 10/12/13	Summerhill Methodist Church, 5 Air Balloon Rd, BS5 8LB	TBC	7pm
3	Tuesday 25/3/14	Summerhill Methodist Church, 5 Air Balloon Rd, BS5 8LB	TBC	7pm
4	Tuesday 24/6/14	Summerhill Methodist Church, 5 Air Balloon Rd, BS5 8LB	Subject to civic diary	7pm



St George NP Environment Sub Group meetings				
N0	Date	Venue	Confirmed	Time
1	Thursday 29/8/13	TBC	TBC	7pm
2	Thursday 21/11/13	TBC	TBC	7pm
3	Thursday 6/3/14	TBC	TBC	7pm
4	Thursday 5/6/14	TBC	TBC	7pm

St George NP Traffic and Transport Sub Group meetings				
N0	Date	Venue	Confirmed	Time
		TBC	TBC	7pm
	Wed 26/11/13	TBC	TBC	7pm
	Wed 21/1/14	TBC	TBC	7pm
	3/06/14	TBC	TBC	7pm

St George NP Operations Sub Group meetings				
N0	Date	Venue	Confirmed	Time
1	Thurs 15/8/13	TBC	TBC	7pm
2	Thurs 7/11/13	TBC	TBC	7pm
3	6/2/14	TBC	TBC	7pm
4	8/5/14	TBC	TBC	7pm

St George NP Wellbeing Sub Group meetings				
N0	Date	Venue	Confirmed	Time
1	12/8/13	TBC	TBC	7pm
2	4/11/13	TBC	TBC	7pm
3	3/2/14	TBC	TBC	7pm
4	19/5/14	TBC	TBC	7pm

Appendix 4 – St George NP 2012-13 Financial Statement

	2012-13 budget (including money carried forward from previous years)	2012-13 allocation / expenditure	Unallocated budget being carried forward	Notes
Highways maintenance: Carriageway	£20,000	£26,374.50	(£6,374.50)	Any overspend will be paid from Highways Central Budget.
Highways maintenance: Footpath	£42,000	£45,568.17	(£3,568.17)	Any overspend will be paid from Highways Central Budget.
Local traffic schemes	£19,933	£7,500	£15,431.03	£12,433 Unallocated + £2,998.03 Underspend = £15,431.03 will be carried forward
Wellbeing	21,000	£24,528.41	(£3,528.41)	This is based on the amount the NC allocated. (£3,528.41) is how much the NC over committed last year.
Clean and Green	£1,640	£1,615	£25	Amount Carry Forward £25
Section 106 Parks	£210,888.69	£92,194	£121,774.69	£118,694.69 Unallocated + £3,080 Underspend = £121,774.69 will be carried forward.
Section 106 Traffic	£87,858.40	£17,228.88	£70,629.52	Total of schemes the NC approved so far is £65,218.80 + £17,228.88 = £82,447.68
CIL	N/A	N/A	Not known.	CIL was devolved in January 2013 but will take some time before money starts to become available to the NPs.

Full details of expenditure and individual allocations of budgets are available from the Area Co-ordinator.

St George Neighbourhood Partnership Community Engagement Plan for 2013-14 - DRAFT v6

Type of Engagement	Actions	Lead/Support	Dates				On Target? R/A/G
Partnership Activities	<ul style="list-style-type: none"> ▪ 4 x Neighbourhood Partnership meetings 	Area Co-ordinator	17/9/13	10/12/13	25/3/14	24/6/14	G
	<ul style="list-style-type: none"> ▪ 4 x Neighbourhood Forum meetings 	Neighbourhood Development Officer	20/8/13	12/11/13	11/2/14	13/5/14	G
	<ul style="list-style-type: none"> ▪ Task Groups <ul style="list-style-type: none"> - Traffic & Transport - Environment - Well-Being - Operations 	Champions and relevant officers					
			3/09/13	26/11/13	21/1/14	3/06/14	G
			29/8/13	21/11/13	6/3/14	5/6/14	G
			12/8/13	4/11/13	3/2/14	19/5/14	G
15/8/13	7/11/13	6/2/14	8/5/14	G			
Communication & Raising awareness	<ul style="list-style-type: none"> □ St George NP. Websites 	Area Co-ordinator & Neighbourhood Development Officer	On going				G
	<ul style="list-style-type: none"> □ St George community website 	Susan Acton-Campbell/Philip Bird	On going				G
	<ul style="list-style-type: none"> □ Distribution of 200 - 250 flyers to target areas 	Neighbourhood Development Officer	10 days prior to forums				G
	<ul style="list-style-type: none"> □ Suggestion box in St George Library 	Neighbourhood Development Officer	ongoing				G

Type of Engagement	Actions	Lead/Support	Dates				On Target ? R/A/G
Communication & Raising awareness	<ul style="list-style-type: none"> □ Promotion of Partnership and Well-being fund through supported projects 	Area Co-ordinator & Neighbourhood Development Officer					G
Other Partner Agencies' meetings, activities and events	<ul style="list-style-type: none"> □ 3 x drop-ins St George Library 	Neighbourhood Development Officer		4/5/13	7/9/13	14/12/13	G
	<ul style="list-style-type: none"> □ St George Community Fair 	Neighbourhood Development Officer	9/3/13				G
	<ul style="list-style-type: none"> ▪ Redfest 	Neighbourhood Development Officer			3/8/13		A
	<ul style="list-style-type: none"> □ 3 x local school Summer Fairs 	Neighbourhood Development Officer	Summerhill Airballoon Summerhill Infants	tbc tbc tbc			A
	<ul style="list-style-type: none"> □ Neighbourhood watch Co-ordinators ('Beat watch') 	Neighbourhood Development Officer	tbc				G

Type of Engagement	Actions	Lead/Support	Dates	On Target? R/A/G
Other Partner Agencies' meetings, activities and events	<ul style="list-style-type: none"> □ 2 x Walking for Health group 	Neighbourhood Development Officer	4/3/13 tbc	G
	<ul style="list-style-type: none"> □ 4 x Neighbourhood Walkabouts 	Neighbourhood Development Officer	26/4/13 7/8/13 9/11/13 14/4/14	G
	<ul style="list-style-type: none"> □ Councillors' surgeries 	Elected Representatives	1 ST Weds every month St George West 2 ND Sat every month (except Aug) St George east	G
	<ul style="list-style-type: none"> □ Youth forum involving local school children to identify issues/concerns/aspirations 	Neighbourhood Development Officer	tbc	A

Type of Engagement	Actions	Lead/Support	Dates	On Target? R/A/G
Community Groups	□ Community Notice Boards	Neighbourhood Development Officer	As needed	A
	□ W.A.S.P. residents association	Neighbourhood Development Officer	Quarterly	G
	□ Friends of Troopers Hill	Area Environment Officer	25/7/13 26/9/13 5/12/13 tbc	G
	□ Church Rd and Summerhill Rd Gurudwaras	Neighbourhood Development Officer		R
	□ 2 x Methodist Church monthly breakfasts	Neighbourhood Development Officer	Intermittent	G
	□ Support and advice to 3 x Community Groups	Area Environment Officer/ Neighbourhood Development Officer	Friends of Rodney Fields Friends of Plummers Hill Meadow Vale Community Association	G
	□ Beehive lunch club for over 50s	Neighbourhood Development Officer	4/6/13 24/9/13 10/12/13 4/3/14	A
	□ Coffee time mothers group at Meadow Vale	Neighbourhood Development Officer	Intermittent	A